



LEHIGH VALLEY
VEGSTOCK

October 12th, 2024 11:00 AM – 5:00 PM

Rain Date: October 13th, 2024

Llantrisant Retreat & Wellness Center
P. O Box 369, 336 Bushkill Street
Tatamy, PA 18085

Early Bird Applications postmarked by June 30, 2024
Standard Applications postmarked by August 31st, 2024

Send all documents including completed application, food/alcohol licensing if applicable, insurance requirements and payment in full to:

Kellyn Foundation
Amanda Pietrobono, VegStock Director
P.O. Box 369
336 Bushkill St.
Tatamy, PA 18085
LVVegstock@kellyn.org

Mission: To encourage and support all to embrace a whole food plant - predominant lifestyle, regular physical activity, restorative sleep, stress

VENDOR INITIALS: _____



management and positive social connections as prevention and primary treatment for the reversal of chronic disease.

2024 Lehigh Valley VegStock Vendor Agreement

This agreement is by and between Vendor and Kellyn Foundation (Kellyn).

Business Name: _____

Business Mailing Address: _____ City:

State: _____ Zip Code: _____

Contact Name: _____

Contact Mobile Phone: _____

Contact E-mail Address: _____

Website & Social Media Addresses: _____

Products for Sale (Food/Alcohol Products must be detailed below):

Please check category that is appropriate.

Vendor Type & Size	Application received by 6/30/24	Application received by 8/31/24	Total
Food Truck (up to 15')	\$115	\$140	
Food Truck (15' plus)	\$140	\$165	
Food Vendor (10'x10')	\$105	\$125	
Food Vendor (10'x20')	\$115	\$140	
Food Vendor (20'x20')	\$140	\$165	
Alcohol Vendor (10'x10')	\$115	\$140	
Alcohol Vendor (10'x20')	\$140	\$165	

VENDOR INITIALS: _____



Retail Crafter (10'x10')	\$65	\$75	
Retail Crafter (10'x20')	\$75	\$90	
Non Profit	\$30	\$45	
Late Fee (after 8/31/24)	+	\$25	

Every Vendor will:

- **Initial the bottom right corner of each page of this document as acceptance and understanding of that page**
- Agree to indemnify fully and hold harmless the Kellyn Foundation and Grega Properties, LLC, their officers, employees, and agents against all damage claims, liabilities and causes of action of every kind and nature determined to be caused by vendor
- Use every measure to protect festival site from all damages and shall be responsible for damage caused by vendor or vendor employees to buildings and grounds
- Check-in on arrival and check-out after clean-up with the Kellyn Information Tent
- Set up beginning at 8:00 A.M. Saturday and will be ready to function by 10:30 AM
- Tear down only after the close of the event at 5:00 PM and be completed no later than 6:30 PM.
- Remove all trash in their assigned area during set up and breakdown
- Remove all set-up vehicles from event site no later than 10:30 AM, except Food Trucks
- Be respectful of sound levels from the site and be aware that excessive sound disturbing other vendors is not permitted
- Agree to not smoke or allow their staff to smoke within the overall event site
- Agree to meet requirements as defined in this agreement or risk being removed from the event with no refunds provided

If you are a Food or Alcohol Vendor, you also agree to:

- **Provide a certificate of liability insurance with the application naming Kellyn Foundation and Grega Properties, LLC (both addresses are P.O. Box 369, 336 Bushkill St, Tatamy, PA 18085) as additional named insured with provided coverage at a minimum of \$1,000,000 per occurrence/\$2,000,000 per aggregate**
- **Provide a quality healthy plant-based or plant-forward food product that is staffed by clean, professional, and courteous personnel. Meat products are not permitted at this event; dairy products are allowed as long as specifically labeled.**
- **Provide a copy of the Pennsylvania food and/or alcohol license with the application, as well as having the license on site during the event for review by Kellyn, Borough of**

VENDOR INITIALS: _____



Tatamy or the Pennsylvania Department of Agriculture, while abiding by all laws regarding said license

- **Provide your complete credit card information as security if site is not cleaned as per agreement.**
- Comply with all health and fire permits, where applicable, at own expense
- Have appropriate fire extinguisher equipment on site at your booth the entire time period of event
- Keep food area attractive before, during, and after the festival
- Be responsible for collecting and reporting Pennsylvania sales tax
- Ensure that grease and abrasives will not be disposed of on event property with food, grease or other waste materials needing to be removed from site and not disposed into event trash receptacles
- Leave no trash in food area after breakdown
- Ensure on-site food menu has prices, including sales tax, posted which will be visible to the public in signage that is professional in appearance and size
- Ensure that food/alcohol site will be staffed and open the entire length of the festival
- Breakdown and clean the site location immediately after festival
- Have staff wear food grade gloves when handling food and remove gloves when handling financial transactions
- **In order to ensure a variety of food and alcohol offerings and reduce duplication so that all vendors are successful, VENDORS must provide a basic menu of items to be sold with the application. Minor changes due to the seasonal nature of produce are acceptable prior to the event. We do want the best options available for everyone.**
- Food and alcohol items must be available to customers by 11:00 A.M.

ELECTRICAL POWER

- **Vendors are required to provide their own electrical power.**
- Failure to comply with the following may be cause for discontinuation of electrical power during event without recourse.
- Vendors must provide their own electrical cords and must ensure that they are adequately rated and UL approved for outdoor use. Frayed, spliced or damaged cords will not be allowed. Vendors are responsible for either taping or matting electrical cords. All such matting and/or taping is subject to inspection and approval by Borough of Tatamy who may require changes as necessary to meet safety standards.
- **Generators must be approved by Kellyn in advance at time of application.** Failure to register a generator at time of application may be cause for discontinuation during event.
- Generator noise level and odor may not interfere with other Vendors or participants in the event.

ACCEPTANCE & REVIEW

VENDOR INITIALS: _____



- Kellyn Foundation will review the agreement and request clarification if needed. Until such time that clarifications are resolved this agreement will not be approved and will remain under review.
- Kellyn reserves the right to not accept an agreement for any reason without recourse from Vendor. Once reviewed and either approved or declined, Kellyn will communicate with the Contact for the Vendor. If denied, Kellyn Foundation will refund the payment.
- Should a Vendor application be denied the Vendor may communicate with Kellyn to request further information concerning such a decision.

CANCELLATIONS & RAIN DATE

- Lehigh Valley VegStock will be held on Saturday, October 12th 2024. Should severe inclement weather or unsafe weather conditions prevent the festival from taking place on the previously scheduled date, all parties agree to move the festival to Sunday October 13th, 2024 at the same time (11:00 AM-5:00 PM). Vendors that are not able to attend the rain date due to previously scheduled events are able to request a 50% refund on their vendor application payment.
- If a vendor chooses not to participate in the event overall, the vendor fee is refundable, less a \$25 processing fee, provided the cancellation request is postmarked or electronically communicated by August 31st, 2024.
- No refunds will be issued after August 31st, 2024 for any reason (unless a Rain Date is required).

I HAVE READ ALL THE RULES PERTAINING TO THIS CONTRACT AND AGREE TO ABIDE BY THEM.

Vendor Contact Signature

Date Signed

Printed Vendor Contact Name

Vendor Business Name (please print)

Paid by check # _____ in the amount of _____.

or

Credit Card # _____ EXP DATE: ____/____

CVC Code: _____

Billing Address (Including City, State, Zip):

VENDOR INITIALS: _____



kellynfoundation™

Printed Name on Credit Card: _____

Billing Phone #: _____

I agree to these terms and authorize this charge to my credit card listed above. I understand that a receipt will be mailed to the address listed above upon approval of charge.

Card Holder Signature: _____

VENDOR INITIALS: _____